

# City University Library

## Action Plan for Integrating Information Literacy Instruction

My vision for the information literacy program at City University (CityU) is that of a fully integrated, university-wide program that addresses core information literacy competencies and that provides students with the lifelong skills they need. In order to be successful, this program requires the following initial steps:

- Strong leadership on the part of senior CityU administrators who will promote a long-term, university-wide commitment to information literacy education;
- The support of program directors, senior faculty, and teaching faculty;
- Proactive librarians who promote information literacy at the University and facilitate the adoption of an integrated model;
- Cooperation among administrators, librarians, classroom faculty, and Information Technology.

The following will be used as indicators of a successful information literacy instruction program:

- The definition of information literacy that is adopted will become recognized as integral to the educational mission of CityU;
- All programs in all Schools and at all locations will incorporate the information literacy competencies, and the specific competencies that are addressed will be clearly indicated;
- A process for incorporating the information literacy competencies into the programs will be clearly defined;
- The information literacy competencies that are taught at CityU will be based on the competencies identified by the Association of College and Research Libraries;
- Course syllabi will clearly indicate who will teach which competencies and at what point during the course the instruction will occur;
- Instruction will be student-centered and utilize a variety of pedagogies that emphasize active student learning;
- Student assignments will focus on critical thinking and be designed to achieve the learning outcomes defined for the program;
- Assessment of student progress and review will be developed.

This document details an action plan for the steps I will take as Instruction Coordinator in order to facilitate the implementation of an integrated information literacy instruction program at CityU. I have used ACRL's Institute for Information Literacy *Characteristics of Programs of Information Literacy that Illustrate Best Practices: A Guideline* (<http://www.acrl.org/ala/acrl/acrlstandards/characteristics.htm>) to determine which areas should be addressed.

### **Category 1: Mission**

- ACTION: Work with the Information Literacy Task Force to write a definition/mission statement for information literacy at City University.

### **Category 2: Goals and Objectives**

- ACTION: Work with the Information Literacy Task Force to write goals and objectives for the program.
- ACTION: Work with the Information Literacy Task Force to establish measurable outcomes for evaluation for the program.

### **Category 3: Planning (Documentation)**

- ACTION: Create a portal page that contains links to all relevant documents and sources of information for CityU's information literacy initiative.

- ACTION: Monitor the development of CityU's teaching/learning model for changes that will affect the information literacy initiative.

#### **Category 4: Administrative and Institutional Support**

- ACTION: In conjunction with the Dean of Library Services, determine where the development of the information literacy program, falls on the list of priorities for the library.
- ACTION: In conjunction with the Dean of Library Services and librarians, assign responsibilities for the instruction program, (i.e, what and how much individuals will develop and what and how much will be done as a group).
- ACTION: Determine which technology resources are necessary to support the program, (e.g., software for designing online tutorials), and work with Information Technology to acquire the necessary resources.

#### **Category 5: Articulation with the Curriculum**

- ACTION: Discuss with the Deans of the three Schools how best to incorporate the information literacy competencies throughout the courses/curriculum.
- ACTION: Determine who will be responsible for adding information literacy outcomes to the programs and courses, and what role librarians will play in the course design process.

#### **Category 6: Collaboration**

- ACTION: Create an online community that contains an area in which librarians can collaborate and share best practices.
- ACTION: Collaborate with Faculty Development on a plan to assist faculty with becoming information literate
- ACTION: Collaborate with Faculty Development to teach instructors how to develop and assess information literacy competence in their students.

#### **Category 7: Pedagogy**

- ACTION: Collaborate with faculty and course designers to identify topics for online tutorials and learning objects.
- ACTION: Create tutorials and learning objects and incorporate them as appropriate into each course's Blackboard shell.

#### **Category 8: Staffing**

- ACTION: Assess individually and as a group our current model of instruction.
- ACTION: Work with librarians to create our ideal model of instruction.
- ACTION: Work with librarians to create a plan for moving toward our ideal model.
- ACTION: Identify faculty who currently teach using our ideal model of instruction, and have librarians observe the teaching methods used.
- ACTION: Discuss with staff the possibility of peer review of information literacy instruction.

#### **Category 9: Outreach**

- ACTION: Create an instruction page in the portal that links to tutorials, learning objects, and course related resources.
- ACTION: Plan a half-day meeting for faculty that focuses on information literacy.

#### **Category 10: Assessment/Evaluation**

- ACTION: Work with library staff to design evaluation tools for the information literacy program.
- ACTION: Work with librarians to determine how progress toward meeting the goals and objectives of the program will be measured.