



Syllabus

SCHOOL OF BUSINESS AND MANAGEMENT

CJ 361: Cyber and Surveillance Law and Government

5 Credits

Effective: Spring 2020/2021

Access to the Internet is required.

All written assignments must be in Microsoft-Word-compatible formats.

See the library's APA Style Guide tutorial for a list of resources that can help you use APA style.

FACULTY

Faculty Name: FACULTY NAME

Contact Information: CONTACT INFORMATION

[INSTRUCTOR MAY INSERT PERSONAL MESSAGE IF DESIRED]

COURSE DESCRIPTION

Cyber law and governance is complex and challenged by ever-evolving changes in technologies. Students will gain knowledge in the legal and regulatory aspects of surveillance, data collections, privacy, search and seizure, national security, personal data, and liability. The course will make the legal aspects accessible to the non-attorney whose daily practice is guided by sophisticated legislative and regulatory frameworks.

COURSE RESOURCES

Required and recommended resources to complete coursework and assignments are found on the course [Reading List](#). The reading list can be found under *Course Information* in Blackboard as well as from the library homepage (“Find Your Textbook” button).

Note: Required resources that must be purchased by the student are tagged “Purchase from a vendor of your choosing.” Required resources with a direct link, “Available through CityU Library”, are available electronically at no cost to students.

Students in Canada may purchase course resources from the [Canada Bookstore](#), and students outside the U.S. and Canada should contact their advisor or textbook coordinator for additional information.

REQUIRED COURSE RESOURCES

Required text: Grama, Joanna Lyn (2015) *Legal Issues in Information Security* (2nd ed.)

CITYU LEARNING GOALS

This course supports the following City University learning goals:

- Critical thinking and information literacy

COURSE OUTCOMES

In this course, learners:

- Recognize the legal aspects of information systems security (ISS).
- Examine the concept of privacy and its legal protections.

- Identify the basic components of the American legal system.
- Describe legal compliance laws addressing public and private institutions.
- Analyze intellectual property laws.
- Describe the role of contracts in online transactions and cyberspace.
- Identify cybercrime and tort law issues in cyberspace.
- Examine the principles requiring governance of information within organizations.
- Identify risk analysis and incident response procedures.
- Explain the importance of forensics examination in legal proceedings.

CORE CONCEPTS, KNOWLEDGE, AND SKILLS

- Information Systems Security Overview
- The American Legal System
- Security and Privacy of Financial and Health Information
- Security and Privacy Involving Corporations and Educational Institutions
- Federal and State Laws on Privacy, Information Security, and Breach Notification
- Intellectual Property Rights
- Cyberspace and the Law
- Information Security Governance
- Risk Analysis, Incident Response, and Computer Forensics

OVERVIEW OF COURSE GRADING

The grades earned for the course will be derived using City University of Seattle’s decimal grading system, based on the following:

<i>Overview of Required Assignments</i>	<i>% of Final Grade</i>
Quizzes (due weekly by 9 AM on Saturday <u>before</u> Class)	20%
Artifacts in DB (due weekly by Thursday at midnight <u>before</u> Class)	20%
Lab Assessments/Assignments (due weekly by Thursday at midnight <u>after</u> Class)	30%
Final Exam/Project due June 3 rd	30%
TOTAL	100%

SPECIFICS OF COURSE ASSIGNMENTS

The instructor will provide grading rubrics that will provide more detail as to how this assignment will be graded.

Blackboard Discussion and Assignments

Students will have homework required to be submitted in BlackBoard via the Discussion Board tab. Students will be expected to:

- 1) Complete the assignments and labs as outline in class by the instructor under the applicable class week **by midnight on Thursday AFTER the class**
- 2) Post an **artifact** relating to the NEXT week's discussion AFTER **reading the applicable chapters** from the course textbook and completing the **weekly quiz**. The post should include a reference to the textbook introducing and relating to the artifact; the artifact must be within two years of the class (e.g. for Spring 2018 class the artifact cannot be earlier than 2016); and the artifact must be posted **by midnight on Thursday BEFORE the class**.
- 3) The deadlines for the DB assignments can be found on Blackboard within the "Discussion Board" tab and are identified, by week, on the link to the DB itself;
- 4) **In-person class**: students will not be expected or required to respond to each other's posts. The purpose of the DB requirement is strictly to submit individual work for grading, discussion in class, and for students to receive comments from the professor, if necessary.
- 5) **Online and mixed-mode classes**: students will be expected or required to respond to each other's posts as well as the professor's comments, as applicable.

The purpose of these assignments is to develop some understanding of the laws, statutes, and regulations as well as the application of these to real life systems and practices.

Weekly Quizzes

Students will be expected to complete weekly quizzes based upon textbook materials. See course schedule for details.

In online class participation for this course, students will be expected to post completion of in-class work through the use of discussion board (DB) format. Students will be expected to follow certain guidelines:

- 1) Post initial response to discussion question(s) by the day/time set by the professor (The deadlines can be found on Blackboard within the "Discussion Board" tab and are identified, by week, on the link to the DB itself);
- 2) Students are NOT expected or required to respond to each other's posts. The purpose of the DB requirement is strictly to submit individual work for grading and professor comment only.

Weekly Labs and Lab Assessments

Students will be evaluated on their participation in weekly lab worksheets and lab assessments; which includes their abilities to: follow lab instructions to completion, understand and engage with weekly subject matter in a lab-based format, follow written and verbal instructions to complete lab work, submit

timely and complete lab worksheets and assessments. Written work will be assessed not only on relevance to the subject presented, but also on adherence to good written form and professional presentation.

COURSE POLICIES

Note: the concepts below are likely different than your other courses. Please review them carefully.

Late Assignments

A critical aspect of management is to meet predefined deadlines. Therefore, all assignments are expected to be submitted when due. No late assignments are accepted. Life-situations do occur. When an issue arises coordinate with the instructor PRIOR TO the assignment's due date and the due date may be adjusted. It is in the best interest of the student to ensure that all assignments are submitted on time.

Participation

Class participation will be evaluated during class. Participation includes being prepared for class discussions and contributing meaningful content when appropriate. It also includes individual effort contributed to team projects.

Professional Writing

Assignments require error-free writing that uses standard English conventions and logical flow of organization to address topics clearly, completely, and concisely. CityU requires the use of APA style.

UNIVERSITY POLICIES

Students are responsible for understanding and adhering to all of City University of Seattle's academic policies. The most current versions of these policies can be found in the [University Catalog](#) that is linked from the CityU Web site.

Antidiscrimination

City University of Seattle and its staff and faculty are committed to supporting our students. We value equity, diversity, and inclusion as a way of life as well as the educational opportunities it provides. CityU will not tolerate any form of discrimination based on race, color, ethnicity, sexual orientation, gender identification, socioeconomic status, or religious values. If you have experienced any discrimination based on any of the above, we encourage you to report this to the University. Please report this to your instructor. If you do not feel safe reporting this to your instructor, please report to the Provost or to the Vice President of Student Affairs.

Non-Discrimination & Prohibition of Sexual Harassment

City University of Seattle adheres to all federal, state, and local civil rights laws prohibiting discrimination in employment and education. The University is committed to ensuring that the education environment is bounded by standards of mutual respect and safety and is free from discriminatory practices.

In the U.S., the University is required by Title IX of the Education Amendments of 1972 to ensure that all of its education programs and activities do not discriminate on the basis of sex/gender. Sex include sex, sex stereotypes, gender identity, gender expression, sexual orientation, and pregnancy or parenting status. Sexual harassment, sexual assault, dating and domestic violence, and stalking are forms of sex discrimination, which are prohibited under Title IX and by City University of Seattle policy. City University of Seattle also prohibits retaliation against any person opposing discrimination or participating in any discrimination investigation or complaint process internal or external to the institution. Questions regarding Title IX, including its application and/or concerns about noncompliance, should be directed to the Title IX Coordinator. For a complete copy of the policy or for more information, visit <https://my.cityu.edu/titleix> or contact the Title IX Coordinator.

In Canada, in compliance with the British Columbia Human Rights Code, the Alberta Human Rights Act, WorksafeBC, and the Workers' Compensation Board of Alberta, the University believes that its environment should at all times be supportive and respectful of the dignity and self-esteem of individuals. Discrimination, harassment and bullying conduct, whether through person to person behaviour or via electronic communications such as email or social media is not acceptable and will not be tolerated. As an educational institution, it is our responsibility to cultivate an environment of excellence, equity, mutual respect and to recognize the value and potential of every individual. The University will take all necessary steps to meet or exceed the requirements of the law to prevent discrimination, harassment and bullying. The Respectful Workplace Policy for the prevention of discrimination, harassment and bullying policy and procedure can be found at <https://www.cityu.edu/discover-cityu/about-cityu/> under the Policies section or at <https://www.cityuniversity.ca/about/>.

Religious Accommodations

City University of Seattle has a policy for accommodation of student absences or significant hardship due to reasons of faith or conscience, or for organized religious activities. The University's policy, including more information about how to request an accommodation, is available in the University Catalog and on the my.cityu.edu student portal. Accommodations must be requested by the 20% mark of this course (e.g. day 14 of a ten-week course, day 7 of a 5-week course) using the Religious Accommodations Request Form found on the student dashboard in the my.cityu.edu student portal.

Academic Integrity

Academic integrity in students requires the pursuit of scholarly activity that is free from fraud, deception and unauthorized collaboration with other individuals. Students are responsible for understanding CityU's policy on academic integrity and adhering to its standards in meeting all course requirements. A complete copy of this policy can be found in the [University Catalog](#) under *Student Rights and Responsibilities* on the page titled *Academic Integrity Policy*.

Attendance

Students taking courses in any format at the University are expected to be diligent in their studies and to attend class regularly.

Regular class attendance is important in achieving learning outcomes in the course and may be a valid consideration in determining the final grade. For classes where a physical presence is required, a student has attended if they are present at any time during the class session. For online classes, a student has attended if they have posted or submitted an assignment. A complete copy of this policy can be in the [University Catalog](#) under *Student Rights and Responsibilities* on the page titled *Attendance*.

Final Assignment Due Date

Final assignments for each class at CityU must be due on or before the final date of the course as indicated in the university's course information system. Due dates that extend beyond the final date of the course may negatively impact tuition funding for students.

SUPPORT SERVICES

Disability Services Accommodations Statement

Students with a documented disability who wish to request academic accommodations are encouraged to contact Disability Support Services to discuss accommodation requests and eligibility requirements. Please contact Disability Support Services at disability@cityu.edu or 206.239.4752 or visit the [Disability Support Services](#) page in the my.cityu.edu portal. Confidentiality will be observed in all inquiries. Once approved, information about academic accommodations will be shared with course instructors.

Library Services

CityU librarians are available to help students find the resources and information they need to succeed in this course. Contact a CityU librarian through the [Ask a Librarian](#) service, or access [library resources and services online](#), 24 hours a day, seven days a week.

Smarthinking Tutoring

CityU students have access to free online tutoring offered through Smarthinking, including writing support, from certified tutors 24 hours a day, seven days a week. Contact CityU's Student Support Center at help@cityu.ed to request a user name and password.